



List of External Vacancies

DISCLAIMER: AS THIS LIST MAY NOT BE THE MOST CURRENT, IT IS NOT TO BE USED AS THE OFFICIAL EXTERNAL VACANCY LISTINGS FOR TYDNALL AFB. FOR THE MOST UPDATED INFORMATION, PLEASE LOG ONTO THE [OPM WEBSITE](#). THIS IS MERELY A TOOL IN AN ATTEMPT TO MAKE IT EASIER FOR CUSTOMERS TO VIEW EXTERNAL JOB POSTINGS FOR TYDNALL AFB.

To apply for one of the positions below, click on the position title. You will be directed to the actual [USAJOBS](#) announcement. Click on the "How to Apply" tab on the [USAJOBS](#) website for application instructions.

TITLE	GRADE	CLOSING DATE
Secretary (Office Automation)	GS-0318-05	12 APR 2010
Physical Scientist (Environmental)	GS-1301-11	13 APR 2010
Biological Scientist (Environmental)	GS-0401-11	13 APR 2010
Environmental Engineer	GS-0819-11	13 APR 2010
Security Assistant (Office Automation)	GS-0086-05	14 APR 2010
Equal Employment Manager	GS-0260-12	14 APR 2010
Unit Program Coordinator	GS-0303-07	15 APR 2010
Budget Officer	GS-0560-12	22 APR 2010
Direct Hiring/Expedited Hiring Authority Positions		
Information Technology Specialist (Information Security)	GS-2210-09/13	14 SEP 2010
Medical Officer	GS-0602-11/15	24 FEB 2011
Clinical Nurse	GS-0610-09/12	25 FEB 2011
Practical Nurse	GS-0620-03/06	25 FEB 2011
Contract Specialist	GS-1102-09/15	27 FEB 2011
Diagnostic Radiologic Technologist	GS-0647-05/08	28 FEB 2011

CHECK BACK HERE FOR UPCOMING POSITIONS

WE RECOMMEND YOU CONTINUALLY REVIEW JOB ANNOUNCEMENTS AND SIGN UP FOR E-MAIL NOTIFICATION ALERTS AS WELL AS READ THE USAJOBS TIPS IN THIS FLYER FOR HELP WITH LOCATING EXTERNAL POSITIONS

2010 SUMMER HIRE PROGRAM

For more information on the positions below, click on the position title. You will be directed to the actual [USAJOBS](#) announcement which will include additional information on documentation needed to submit a complete application packet.

Only complete applications packet will be accepted.

TITLE	GRADE	Positions	Start Dates
Lead Recreation Aid (Lifeguard)	GS-0189-03	1	1 MAY 2010 to 30 SEP 2010
Recreation Aid (Lifeguard)	GS-0189-02	10	1 MAY 2010 to 30 SEP 2010
Engineering Aid (Summer Hire)	GS-0820-03	6	1 JUN 2010 to 30 SEP 2010
Lead Recreation Aid(Outdoor Recreation) (Summer Hire)	GS-0189-04	1	1 MAY 2010 to 30 SEP 2010
Recreation Aid (Outdoor) Summer Hire	GS-0189-03	3	1 MAY 2010 to 30 SEP 2010

If You Have Never Worked for the Federal Government:



www.USAJOBS.gov



For seekers, who have never been in Federal Government, visit the www.USAJOBS.gov site for more information regarding the Federal hiring processes and employment information. USAJOBS is the Federal Government's official Employment Information System. You do not need to be a member in order to search jobs. Membership is free and with your membership you can store and build up to 5 resumes online, receive automated job alerts, and most importantly submit an application for each position you are interested in applying for. The website provides details regarding resume submission and application procedures. USAJOBS is also accessible by telephone at 1-703-724-1850 or TDD 1-978-461-8404.

USA JOBS TIP: A helpful tip when searching for jobs is to narrow down your search by searching within "10 miles" of zip code "32403". The results should yield civil service positions at Tyndall AFB that are open to the public and you must apply directly through the USAJOBS site. For questions regarding the status of your application, you will need to contact USA JOBS directly.



In addition to these positions, you may apply for **DIRECT HIRE** vacancies listed here in our vacancy flyer. These vacancies are also being recruited through direct hiring procedures. To apply for these positions, you may forward us a copy of your resume indicating which direct hire position you are applying for to Tyndall.Vacancies@tyndall.af.mil or fax it to 850-283-8389.

We also have a **Summer Hire** program, which provides Federal employment opportunities to students who are enrolled or have been accepted for enrollment as a degree seeking student taking at least half-time academic, technical, or vocational course load in an accredited high school, technical or vocational, two- or four-year college or university, graduate or professional school. The program allows for maximum flexibility to both students and supervisors by offering temporary work experiences on a part- or full-time basis during the summer. If you are interested, you may forward us a copy of your resume to 325summerhire@tyndall.af.mil or fax it to 850-283-8389.

Current CIVIL SERVICE Employees:



If you are currently a Civil Service employee, visit the [Air Force Personnel Center \(AFPC\)](http://Air Force Personnel Center (AFPC)) and read the Job Kit for internal recruitment announcements and self-nomination procedures. This vacancy flyer does not cover all of the internal vacancies and we recommend you visit the AFPC site frequently as job announcements open and close within a short period of time. You may also call the Job Line at 1-800-616-3775 or the TTY/TDD Line at 1-800-382-0893, or e-mail Recruitment.Center@Randolph.AF.mil.

For external job announcements, you must apply directly through the USAJOBS site. Positions listed externally are listed in this flyer.

Non-Appropriated Fund (NAF) Employment:

NAF job vacancies are listed on the Tyndall AFB Job Line at (850) 283-2006 and are posted each Wednesday at www.325FSS.com. Applications along with any required documents may be mailed to 325 FSS/FSMH 113 Suwannee Ave, Tyndall AFB, FL 32403-5717 or faxed to their office at (850) 283-3622, Attention: Recruitment. The NAF Human Resources office is located in Building 1127 and can be reached by calling (850) 283-2019.



Tyndall Air Force Base

Civil Service Employment

vacancy UPDATE

"Right People,
Right Place,
Right Time"



325 FSS/FSMC

445 SUWANNEE ROAD, SUITE 238
TYNDALL AFB, FL 32403

Phone: (850) 283-3203 / Fax: (850) 283-8389

CUSTOMER SERVICE HOURS

MON-WED AND FRI, 0830 – 1630

THURS, 0930 – 1630

VISIT WWW.TYNDALL.AF.MIL AND CLICK
ON CIVIL SERVICE EMPLOYMENT OR E-MAIL
TYNDALL.VACANCIES@TYNDALL.AF.MIL
FOR AN UPDATED VACANCY FLIER

The Civilian Personnel Section provides human resources services for appropriated fund civilian personnel whose positions are serviced by the 325 FSS/FSMC.

Benefits of Working for the Air Force and the Federal Government

In addition to a competitive salary, we offer paid vacation time and sick leave, a portable retirement plan with Government matching contributions, affordable health and life insurance plans, and health and wellness services.

- Comprehensive health and life insurance.
- Generous retirement programs.
- Paid holidays, sick leave, and vacation time.
- Flexible work environment.
- Paid employment related training and education.
- Possible student loan repayment.
- Payment of licenses, certification, and academic degrees as applicable.
- Bonuses, incentives, and awards as appropriate for the job.
- Annual pay increases and locality pay adjustments.
- TYNDALL AFB Civil Service employees also have the opportunity to lease military housing on base.



THE DEPARTMENT OF
THE AIR FORCE IS AN
EQUAL OPPORTUNITY
EMPLOYER